


# सूचना

दिनांक – 06/12/2022

सांदीपनी एकेडमी, पेण्डी (मस्तूरी), के समस्त शिक्षकगण एवं कर्मचारियों को सूचित किया जाता है कि दिनांक – 13.12.2022 को महाविद्यालय में **One Day Workshop On Best From Waste** का आयोजन किया जाना है। जिसमें अनुभवी एवं महान विद्वान वक्ता का आगमन महाविद्यालय के प्रांगण में हो रहा है। जिसमें आप सभी की उपस्थिति प्रार्थनीय एवं अनिवार्य है।

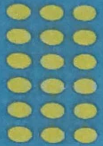
अतः एक दिवसीय वर्कशॉप में भाग लेने वाले इच्छुक शिक्षकगण, कर्मचारी और प्रशिक्षार्थी महाविद्यालय की सहायक प्रध्यापिका श्रीमती सुधा गोयल से संपर्क करके रजिस्ट्रेशन करायें।

  
प्राचार्य  
Principal  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C G.)



**SANDIPANI**  
ACADEMY

PENDRI (MASTURI), BILASPUR (C.G.)



KEYNOTE SPEAKER  
MR. KRISHNA RAO  
ART AND CRAFT TRAINER  
BILASPUR (C.G.)

PRINCIPAL  
DR. RITA SINGH  
SANDIPANI ACADEMY

**WORKSHOP**  
ON

**"NEW THING FROM  
WASTE  
MANAGEMENT"**

CO-ORDINATOR  
MRS. SUDHA GOYAL  
(ASST. PROFESSOR)  
MRS. MONA VERMA  
(ASST. PROFESSOR)  
SANDIPANI ACADEMY

DATE - 13.12.2022

TIME - 11:00 AM



*CALL US*



+9755152052

# SANDIPANI ACADEMY

PENDRI (MASTURI), BILASPUR (C.G.)

## CHECKLIST OF THE PROGRAMME SESSION - 2022 - 23

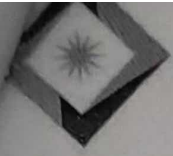
Name of The Programme - Workshop  
Date - 13.12.2022

| S.No | Area Of Work  | Responsibilities                                  |
|------|---|---|
| 1.   | Invitation Letter of the Programme                                | Mrs. Shriti Majumdar                              |
| 2.   | Flex Preparation  | Mrs. Suchita Dey                                  |
| 3.   | Venue Preparation   | Mrs. Sudha Goyal                                  |
| 4.   | Tele Calling to Guests, Authorities and Media                     | Dr. Rita Singh and<br>Mrs. Meenakshi Kumari       |
| 5.   | Seating Arrangement   | Mr. Mukesh Khutle and<br>Mr Vijay Kumar Patil     |
| 6.   | Welcome prepare for Guest   | Mrs. Renu Sahu                                    |
| 7.   | Discipline  | Mr. Tarachand Tiwari                              |
| 8.   | Anchoring   | Mrs. Shriti Majumdar                              |
| 9.   | Notice Preparation and Display                                    | Mr. Tarachand Tiwari and<br>Mr. Vikram Singh Neti |
| 10.  | Agenda Preparation  | Mrs. Mona Verma                                   |
| 11.  | Refreshment   | Mrs. Sangeeta Sahu                                |
| 12.  | Photography and Proper upkeep of<br>the photos (Going Photos)     | Mr. Tarachand Tiwari                              |
| 13.  | Visitors Diary  | Mrs. Sudha Goyal                                  |
| 14.  | Press Release Preparation and Dispatch/Mail<br>to Different Press | Dr. Rita Singh and Miss Dipti<br>Singh Rathore    |
| 15.  | Thanks Letter to Guest  | Mrs. Shriti Majumdar                              |

*R. Singh*

Principal

Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C.G.)



**SANDIPANI**  
**ACADEMY**

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SA (M) B/EDUCATION/ 2022/ Dec./535

DATE- 06 /12/2022

To,

Mr. Krishna Rao,  
Art and Craft Trainer,  
Bilaspur (C.G.)

Subject: Invitation for Workshop on "Best From Waste".

Respected Sir,

We are please to inform you that Sandipani Academy, Pendri (Masturi), Bilaspur is organizing Workshop on "Best From Waste". With due regards, we feel privileged to solicit your benign presents as Guest on this Workshop on "Best From Waste" on Date 13/12/22 at 11:00 AM.

We are looking forward for your kind approval.

Thanking You

*Received*  
*Krishna Rao*

*R. Singh*  
Principal  
Sandipani Academy  
Pendri (Masturi), Bilaspur(C.G.)  
Principal  
Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C G.)



To,

Mr. Krishna Rao,  
Art and Craft Trainer,  
Bilaspur (C.G.)

Subject : A Letter of Gratitude.

Respected Sir,

On the behalf of Education Department, Sandipani Academy, Pendri (Masturi), Bilaspur I want to express our appreciation to you for the Workshop on "Best From Waste". It was extremely informative. We hope to get a chance to here from you in future also.

Thanking You!

With Warm Regards,

Principal

Sandipani Academy

Pendri (Masturi), Bilaspur(C.G.)

**Principal**

**Department of Education  
Sandipani Academy**

**Pendri (Masturi) Bilaspur (C G.)**

*Received*

*Krishna Rao*

# SANDIPANI ACADEMY

PENDRI (MASTURI), BILASPUR (C.G.)

## AGENDA OF THE PROGRAMME

### Session - 2022 - 23

Name of the Programme - Workshop

Date - 13.12.2022

Venue - Sandipani Academy, Pendri (Masturi), Bilaspur (C.G.)

Time - 11:00 am

| S.No. | Mood And Events    | Time             | Responsibility           |
|-------|--------------------|------------------|--------------------------|
| 1.    | Introduction       | 10:30 - 10:40 am | Mrs. Shriti Majumdar     |
| 2.    | Sarswati Pooja     | 10:40 - 10:45 am | Mrs. Suchitra Dey        |
| 3.    | Welcome Speech     | 10:45 - 11:00 am | Dr. Rita Singh           |
| 4.    | Felicitation Guest | 11:05 - 11:15 am | Dr. Rita Singh           |
| 5.    | Speech to Guest    | 11:15 - 04:40 pm | Mr. Tarachand Tiwari     |
| 6.    | Closure Speech     | 04:40 - 04:50 pm | Miss Dipti Singh Rathore |
| 7.    | Thank You Note     | 04:50 - 05:00 pm | Mrs. Sudha Goyal         |



Principal

Dr. Rita Singh

Principal

Department of Education  
Sandipani Academy  
Pendri (Masturi) Bilaspur (C G.)

**SESSION 2022-23**  
**WORKSHOP ON BEST FROM WASTE**

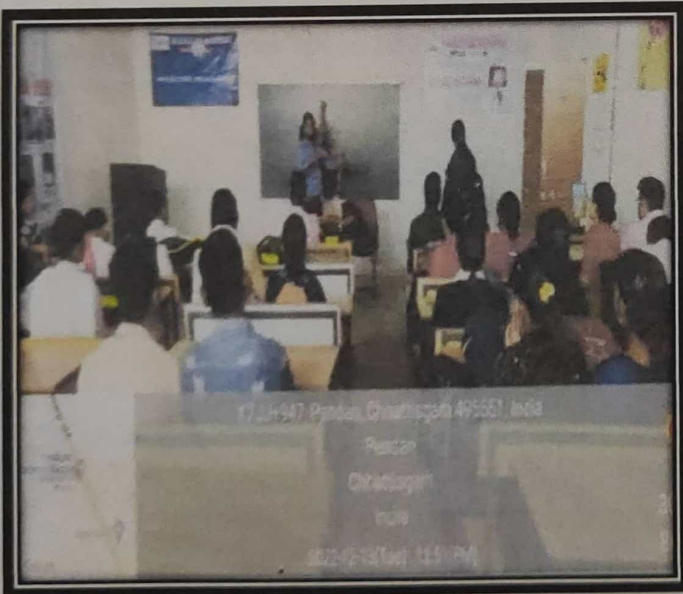
**ACTIVITY NAME : NEW THING FROM WASTE MATERIAL.**

**DATE : 13/12/2022**

**PLACE : SANDIPANI ACADEMY, PENDRI, MASTURI  
BILASPUR (C.G.)**

Sandipani Academy, Pendri, Masturi, Bilaspur, Chhattisgarh's Education Department's "Nature and Campus Eco Friendly Cell" organized a guest lecture and demonstration on the making of new materials from waste material under the topic "Best from Waste". Mr. Krishna Rao (certified trainer) was present among us as the keynote speaker in this event. He made the trainees and staff aware of the environmental crisis and gave information about how we can convert waste material into new things under the topic of "3R" - recycle, reuse, reduce. To make this program successful, Principal of Education Department Dr. Rita Singh guided the trainees.

Also, there was valuable support from the Director of our college, Mr. Mahendra Chaubey. We express our heartfelt thanks to him. Along with this we are very thankful to Administrator of Sandipani Academy Mrs. R. Senkhathir Shelvi, principal of education department Dr. Rita Singh, co-ordinator Ms. Dipti Singh Rathore and all the staff members who contributed equally in making this corona awareness programme successful.



*R. Singh*  
Principal

Sandipani Academy,  
Pendri, Masturi,  
Bilaspur (C.G.)

**Principal**  
**Department of Education**  
**Sandipani Academy**  
**Pendri (Masturi) Bilaspur (C.G.)**

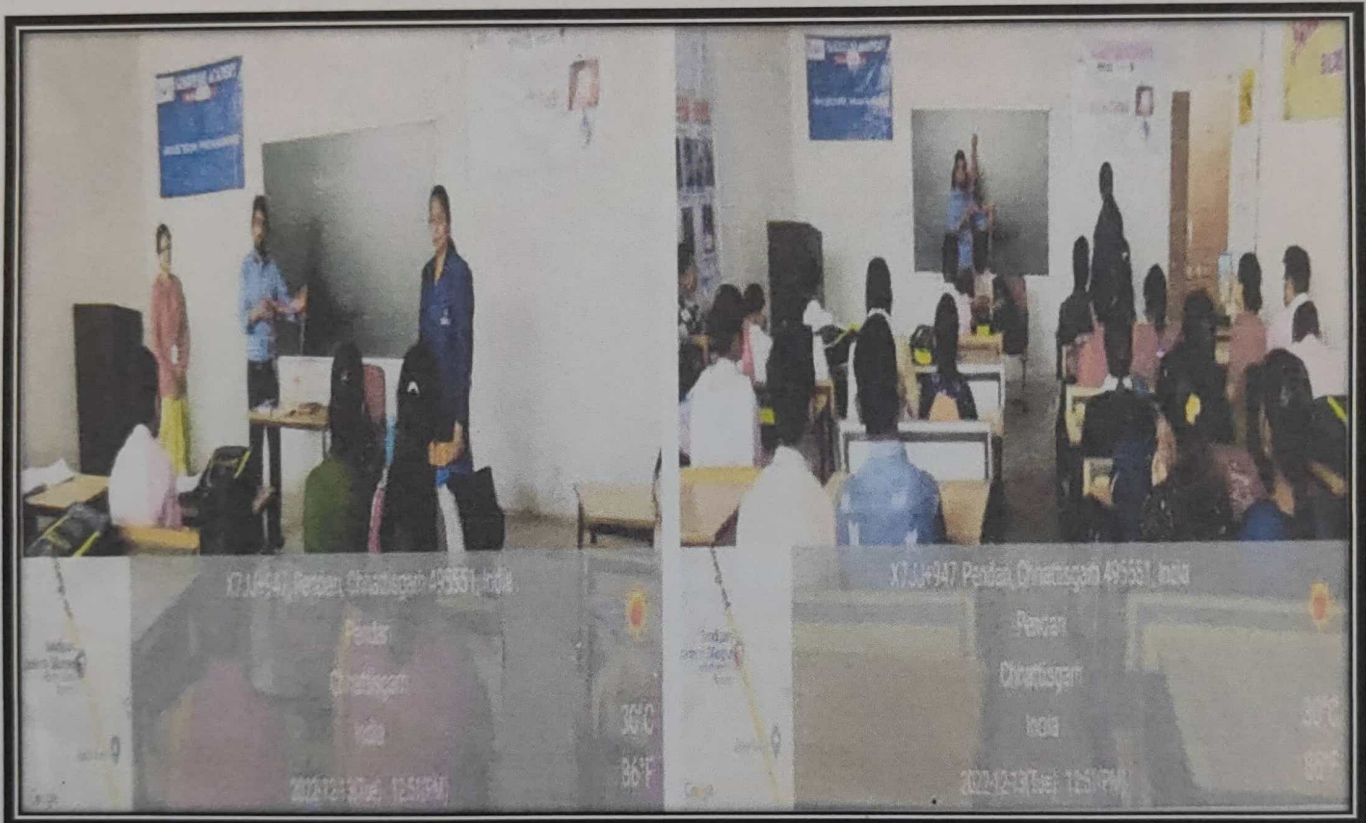


# SANDIPANI ACADEMY

PENDRI, MASTURI, BILASPUR (C.G.)

**SESSION 2022-23**  
**WORKSHOP ON BEST FROM WASTE**

**ACTIVITY NAME : NEW THING FROM WASTE MATERIAL.**  
**DATE : 13/12/2022**  
**PLACE : SANDIPANI ACADEMY, PENDRI, MASTURI**  
**BILASPUR (C.G.)**



*R. Singh*  
Principal

Sandipani Academy,  
Pendri, Masturi,  
Bilaspur (C.G.)

**Principal**  
**Department of Education**  
**Sandipani Academy**  
**Pendri (Masturi) Bilaspur (C.G.)**